

FERNBROOK HOMEOWNER'S ASSOCIATION
Application for Architectural Change(s)

Please mail to:

or email to: fernbrookhoa@yahoo.com

Fernbrook Homeowner's Association
C/O Architectural Review Committee
P.O. Box 5212
Williamsburg, VA 23188

Resident requesting changes: *(please type or print the following)*

NAME: _____

ADDRESS: _____

PHONE: Day: _____ Night: _____

Description of desired change: Please give the full details to include the purpose of the change, type of materials to be used, color, location on the property, etc. An attached annotated sketch, drawing, or photocopy is preferred. For Property Restrictions, please refer to Article V of the Declaration of Covenants of the Fernbrook Homeowner's Association and any supporting policy memos, which can be found on www.fernbrook.net.

If additional space is needed, attach page(s) to back.

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NOTES:

1. Nothing herein contained shall be construed to represent that alteration to land or buildings in accordance with these plans, shall violate any of the protective covenants nor any of the provisions or Building and Zoning Codes of James City County or to the regulations of the Virginia Department of Transportation (VDOT) to which the property is subject. Further, nothing contained herein shall be construed as a waiver or modification of any said restriction.
2. The Building Ordinance of James City County Building Inspector's Office requires that you file plans with the Inspectors at his office for structural changes.
3. I understand and agree that no work on this request shall commence until written approval is received by me from the Architectural Review Committee and/or the Board of Directors.
4. This application usually takes no longer than 10 days for a review to be completed and a written answer to be delivered to the applicant. In the event additional information is required, the Committee or Board will notify the applicant directly. Section 8 of Article V of the Declaration of Covenants delineates timeline requirements.
5. The Architectural Review Committee shall return a copy of this application to you after review.

OWNER(S) SIGNATURE: _____

DATE: _____

SIGNATURE: _____

DATE: _____

Thank you for working with us to ensure the beauty and value of Fernbrook is maintained.