

Form Submission Instructions

Please mail this completed complaint form to Fernbrook Homeowners Association, Inc. at P.O. Box 5212, Williamsburg, Virginia 23188. Questions regarding the complaint form may be directed in writing or via telephone to any Board member. Board members are listed on www.fernbrook.net and telephone numbers are available in the Fernbrook directory.

Notice of Adverse Decision

As prescribed in Virginia House Bill 516, Section 55-530, a complainant has the right to give notice of any adverse decision to the Office of Common Interest Community Ombudsman. The notice of adverse decision shall be filed within 30 days of the final adverse decision in writing on forms prescribed by the Common Interest Community Board.

A complainant may contact the Office of Common Interest Community Ombudsman at:

Department of Professional and Occupational Regulation
Office of Common Interest Community Ombudsman
9960 Mayland Drive, Suite 400
Richmond, Virginia 23233-1463

Phone: 804-367-0776
Email: cicliaison@dpor.virginia.gov

Signature

Printed Name

Date